

## HUMAN RESOURCES CERTIFICATION PREP COURSE

Southern New Hampshire University, in partnership with the Society for Human Resource Management (SHRM), will offer the SHRM Learning System Course designed to assist human resource professionals in preparing for the PHR and SPHR certification exams.

### Courses begin:

February 18, 2012 (Manchester)

### What You Will Learn

This course is designed to provide HR professionals an overview of the practical knowledge and tools necessary to develop their skills. It is specifically designed to prepare participants to take the PHR and SPHR exams. While passing the test is not guaranteed, attendance at courses using the SHRM Learning System ♦ has statistically resulted in higher passing rates.

Southern New Hampshire University integrates proven educational and training techniques to assist participants in preparing for the national exam and enhance their professional development. Over the past 8 years, SNHU has realized an average passing rate of 96% for PHR compared to the national passing rate averaging 59% and an averaging passing rate of 88% for SPHR compared to the national passing rate averaging 52%.

Participants have indicated that taking the course at SNHU gave them the additional confidence and preparation necessary for the national exam. All participants agree the SHRM Learning System ♦ materials plus the additional information provided by SNHU are invaluable resources for the exam and everyday Human Resource practices. Please note: as our focus is to help participants be successful on the national exam, the class is focused on delivery of material in a training format which does not allow for extensive class discussion or exploration of ancillary issues.

### Topics

This course uses the SHRM Learning System ♦. The topics include:

- Strategic Business Management
- Workforce Planning and Employment
- Human Resource Development
- Total Rewards
- Employee and Labor Relations
- Risk Management

### Who Should Attend

- Employee benefits directors
- Employee relations managers
- Training directors
- Human resource staff members seeking advancement

### Cost

Payment for the course is \$1185, which includes all books and materials as well as the web based resources which are considered essential for computer based testing preparation. SHRM members receive a \$65 discount (total cost \$1120). Payment is required at least two weeks prior to the start of the course in order to guarantee seating. Note class size is limited.

<b>Course schedule 2012 Spring Term</b>	<b>Feb. 18 – Apr. 14, 2012</b>
Wednesdays	8:45 - Noon & 1 - 4:15 p.m.
Saturdays	8:45 - Noon & 1 - 4:15 p.m.

**Meets on: 2/18, 2/29, 3/17, 3/28, 4/14**

**College Credit**

For SNHU undergraduate or graduate college credit, students must successfully complete the course and any related requirements.

For more details regarding college credit at Southern New Hampshire University, [contact the Director of the Human Resources Certification Prep Course](#).

**National Exam Eligibility**

It is strongly recommended that anyone interested in sitting for the PHR/SPHR exam should verify eligibility by accessing <http://www.hrci.org/>

Spring exams will be offered May 1 through June 30, 2012 at authorized computer based testing centers. Information regarding dates, costs and locations is available online at <http://www.hrci.org/>.

**Cancellation Policy**

A 50% cancellation fee is assessed participants who cancel within two weeks prior to the start of the course. Participants who withdraw after the first class meeting are not entitled to a refund.