



Workforce Readiness Director (AKA Emerging Leaders)-Elect

Function:

To support and learn all Workforce Readiness Director (AKA Emerging Leaders) roles and responsibilities. In the Workforce Readiness Director (AKA Emerging Leaders)'s absence, fulfill all Workforce Readiness Director (AKA Emerging Leaders) responsibilities as outlined. Serves as an appointed member of the chapter board of directors. Continuously monitors and evaluates local activities addressing the broad spectrum of workforce readiness issues impacting both students and other untapped labor pools. Plans and encourages chapter involvement and activities impacting the workforce readiness arena based on local needs. Presents periodic reports or updates to the chapter president and fellow chapter members. Works in cooperation with state-level workforce readiness director/advocate.

Responsible To:

- The members of the chapter
- The chapter president
- State Council Workforce Readiness Director

Responsibilities:

- Serve as an advocate and program coordinator for workforce readiness chapter activities.
- Partner with local schools, business entities, and non-SHRM workforce readiness coordinators to share information and discuss potential initiatives and partnerships.
- Identify and evaluate issues that impact workforce readiness and develop goals for the chapter workforce readiness strategy.
- Report on workforce readiness issues to chapter members and serve as an advocate at chapter activities and programs involving workforce readiness topics.
- Serve as a resource for chapter members on workforce readiness issues and provide leadership to the chapter on workforce readiness issues.
- Monitor local activities concerning workforce readiness and provide timely information to the chapter president and state workforce readiness director.
- Work in close cooperation with the state workforce readiness director.
- Develop and support workshops and seminars that address workforce readiness issues.
- Provide special recognition for chapter members and local programs that promote the betterment of the local workforce readiness.
- Respond to any other requirements of the chapter president and state workforce readiness director.
- Participate in SHRM Workforce Readiness Core Leadership Area volunteer leader conference calls and webcasts.
- Participate in developing and implementing short-term and long-term strategic planning for the chapter.
- Represent the chapter in the human resources community.

Our mission is to inspire leaders to elevate their organizations through people.

Our vision is to be the leading resource for all things work.



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